

✦ Asynchronous Discussion Guide ✦

In good online discussions:

- ◆ Students meet the objectives for understanding, evaluating, and communicating.
- ◆ Students are actively engaged.
- ◆ Each participant's contributions are recognized.

Set Clear Guidelines and Requirements For:	<input type="checkbox"/> Participation logistics . <input type="checkbox"/> Participation quality . <input type="checkbox"/> Participation netiquette . <input type="checkbox"/> Group size is limited.
Define Learning Outcomes:	<input type="checkbox"/> Determine ahead of time and share with students if appropriate to the task. <input type="checkbox"/> Identify key concepts of content material. <input type="checkbox"/> Consider prior knowledge and experiences of students. <input type="checkbox"/> Determine which level of Bloom's Taxonomy is appropriate for content <input type="checkbox"/> Determine criteria for assessment - how will you know when learning outcomes have been achieved?
Develop Discussion Questions:	<p>Bloom's Taxonomy can be used to formulate questions to meet the learner outcomes and guide the discussion to higher levels of cognition.</p> <input type="checkbox"/> Knowledge and comprehension: <ul style="list-style-type: none"> ○ Formulate questions with verbs such as: define, recall, name, state, identify, discuss, describe, explain. <input type="checkbox"/> Application: <ul style="list-style-type: none"> ○ Formulate questions with verbs such as: demonstrate, interpret, illustrate, show, perform, relate. <input type="checkbox"/> Analysis and Synthesis: <ul style="list-style-type: none"> ○ Formulate questions with verbs such as: analyze, distinguish, compare, contrast, discriminate, criticize, test, compose, design formulate, construct, develop, integrate, modify. <input type="checkbox"/> Evaluation: <ul style="list-style-type: none"> ○ Formulate questions with verbs such as: judge, appraise, evaluate, revise, select, measure, weigh, conclude.
Activate the Feedback Loop:	<input type="checkbox"/> Discussion feedback responses reflect the use of Bloom's Taxonomy to guide the discussion to higher levels of cognition. <input type="checkbox"/> Careful thought is given to the tone and implied attitude of the comments. <input type="checkbox"/> Maintain an active presence , approximately one to two hours per day. <input type="checkbox"/> Ask and discuss with students: <ul style="list-style-type: none"> ○ What went well? How could it be better? Did everyone feel listened to?